



# US Hwy 169 Corridor Coalition

*Working together to enhance safety, reduce congestion and maximize economic development along the US Highway 169 inter-regional corridor.*

## Executive Committee Meeting November 21, 2013

**Scott County Government Center - Board Conference Room  
200 Fourth Avenue West  
Shakopee, MN 55379**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Agency</b>
Jan	Callison	Commissioner	Hennepin County
Jim	Gates	Deputy Director Public Works	City of Bloomington
Jim	Hovland	Mayor	City of Edina
Lewis	Giesking	Director of Public Works	City of St Peter
Lisa	Freese	Transportation Program Director	Scott County
Vance	Stuehrenberg	Commissioner	Blue Earth County
Ed	Shukle	Administrator	City of Jordan
Bob	Broeder	Mayor	City of LeSueur
Jeff	Johnson	City Engineer	City of Mankato
Emily	Hyland	Public Involvement Manager	HDR
Dana	Petersen	Public Involvement Coordinator	HDR

The meeting was called to order at 6:10 PM by Chairman, Commissioner Jon Ulrich.

1. Welcome/Introductions – Jon Ulrich, Chairman, Commissioner
2. Adoption of Agenda

Member Mayor Bob Broeder made a motion to approve the agenda. The motion was seconded by Commissioner Jan Callison and approved.

3. Adoption of Minutes from September 12, 2013

Member Council Member Jim Hovland made a motion to approve the financial report. The motion was seconded by Commissioner Jan Callison and approved.

4. Financial Report for October 2013 and 2014 Budget

October 2013 checking account balance was reviewed and there were no issues. Lisa Freese mentioned the affiliate members have not been billed. In addition, Lisa Freese recommended the Executive Committee approve the

updates to the HDR contract since it is included in the 2014 Budget so the contract can be executed.

Member Commissioner Vance Stuehrenberg made a motion to approve the financial report. The motion was seconded by Mayor Bob Broeder and approved.

Lisa Freese with Scott County reviewed the draft 2014 Budget and the following was discussed:

- i. Assume current members remain in coalition
- ii. Expenditures next year, recommend service provided by HDR and shows half of their two year contract.
- iii. Budgeted \$900 for insurance and was discussed and approved
- iv. Included money to conduct studies and develop grand requests.

Member Commissioner Jan Callison made a motion to approve the 2014 budget. The motion was seconded by with Commissioner Vance Stuehrenberg and approved.

#### 5. Corridor Advocate Status – Planning Discussion

Legislature breakfast was tentatively scheduled for March 5, 2014 from 7:00 – 8:30 am. With potential conflicts, the Executive Committee suggested looking into additional dates the Minnesota League of Cities space is available and HDR to send out a Doodle Poll to understand member conflicts with the additional dates. HDR will provide Commissioner Jon Ulrich the results of the Doodle Poll for a final date decision.

During the December Joint Executive and Technical Committee Meeting, the legislative strategy along with the Met Council and MnDOT strategy will be discussed.

#### 6. Coalition Meeting Discussion

In order to address the Executive and Technical Committee's concerns regarding the US 169 meeting schedule, the following items were discussed:

- i. HDR has the technology to lead webinars and conference calls.
- ii. Executive Committee should meet once a month to plan the upcoming Board meeting agenda.
- iii. Commissioner Jan Callison noted the importance of ensuring there are key agenda items to discuss if a meeting is called.
- iv. Commissioner Jon Ulrich suggested a standing monthly meeting for the Joint Executive and Technical Committee with the option to cancel, if needed.
  1. Bi-monthly: Joint Executive and Technical Committee Go-To Meeting from 5:30 – 7:00 pm
  2. Bi-monthly: Joint Executive and Technical Committee Meeting in-person from 6:00 – 7:00 pm
- v. It is important to capture this meeting schedule in the two-year work plan

## 7. Materials review

HDR developed a draft brochure to use as an overview of the US 169 Corridor Coalition. Input was captured by attendees and HDR will revise and provide an updated brochure to use at upcoming Move MN and MnDOT Town Hall meeting presentations.

## 8. Upcoming Opportunities

MnDOT is hosting a series of Town Hall meetings with one in Shakopee in December. This is an Opportunity for Coalition to make the Coalition known to the Commissioner. US 169 Corridor Coalition is on the list to present at the MnDOT Town Hall meetings. Date of the meeting is December 17 at Shakopee Library from 4-6pm.

## 9. Studies Update:

Long Haul Study – no update

Lisa Freese provide an update on the Highway Transitway Study

- i. Met Council is looking at half dozen corridors
- ii. High level technical feasibility study
- iii. Ridership looks good on 169 corridor, second strongest of the corridors studied
- iv. Would be top to take to the next level of the study
- v. Talked to Brad Larsen (MnPASS) and he said it is important to move to next step to look at MnPASS for US 169 and transit component to come together

## 10. Executive and Technical Committee Meeting Schedule Discussion

- Next Joint Executive and Technical Committee Meeting: January 16<sup>th</sup> 6:00 – 7:00 pm
- Next Board Meeting: January 16<sup>th</sup> 7:00 – 9:00 pm
- Meeting at Scott County Government Center

## 11. Other Items

Respectfully submitted by Dana Petersen, HDR