



US Hwy 169 Corridor Coalition

Working together to enhance safety, reduce congestion and maximize economic development along the US Highway 169 inter-regional corridor.

Executive Committee Meeting Minutes

February 11, 2010

Present: Jim Hovland, Jon Ulrich, Michael Leek, Lezlie Vermillion, Tom McLaughlin, Tom Hulting, Lisa Freese, and Lisa Schickedanz

The meeting was called to order at 6:15 p.m. by Chair, Mr. Jim Hovland

- 1) Welcome– Jim Hovland, Chair, City of Edina Mayor
- 2) Adoption of Minutes – Commissioner Ulrich motioned for the approval of the January 14, 2010 meeting minutes. Commissioner McLaughlin seconded the motion, which passed unanimously.
- 3) Financial Report – The financial report through January 31, 2010 was distributed and reviewed. Most of the dues for this year have been collected. Neil Peterson has submitted his resignation. His last payment in January should have included the most recent services. Will provide the total amount that has been paid to Mr. Peterson, roughly between \$7,000 - \$8,000.

Commissioner McLaughlin motioned for approval, Commissioner Ulrich seconded the motion and the board voted to approve the report.

- 4) Technical Committee Report –
 - a) Treasurer Position Nominations- There has been one nomination, Council Member Hulting for the Treasurer position. Bring the nomination to the Board. The upcoming elections are in June.
 - b) Meeting Locations and Educational Programs- The tentative 2010 Coalition Meeting Schedule was handed out and discussed. Need to add the 2011 work plan to the schedule which might work to add to the night of election officers or the following month. Discussion on moving the legislative wrap-up

to June (will be closer to the end of the legislative session). It would be a good idea to have the legislative wrap-up at the center of the corridor. Discussion to add a tour of the Port of Savage to the August meeting. The Lower Minnesota River District provides tours of the port. LeSueur County may have their own topic they would like to have at the May meeting.

- c) Corridor Staffing RFP- Handed out the draft RFP prepared by Jane Kansier. Added more tasks mostly under #4 to provide administrative support. Discussion on the addition of #4 to RFP. Discussed who to send RFP's to. Decided it was best to add an introduction page to the RFP to spell out that the applicant can bid all parts or parts 1-3. Take out reference to the budget in the RFP. The Technical Committee can do the initial review and interviews of the submitted RFP's; to get the options down to two or three.

Add "County, City, Townships, and Governmental Agencies" to number 1 on RFP.

- d) Interim Website Maintenance Plan & Budget- Commissioner Ulrich motioned to continue to have Eric work as a consultant to maintain the web-site for the next few months. Commissioner McLaughlin seconded the motion, which passed unanimously.

5) Corridor Advocate Update – None

6) The Executive Board meeting adjourned at 7:02 p.m.

Respectfully Submitted by Lisa Schickedanz, Scott County Associate Planner