



US Hwy 169 Corridor Coalition

Working together to enhance safety, reduce congestion and maximize economic development along the US Highway 169 inter-regional corridor.

Membership Board Meeting Minutes

July 8, 2010

The meeting was called to order at 7:15 p.m. by Chair, Mr. Hovland.

Members Present:

Name	Title	Agency
Jim Hovland	Mayor	City of Edina
Jon Ulrich	Commissioner	Scott County
Lezlie Vermillion	Assistant County Administrator	Scott County
Lisa Freese	Transportation Manager	Scott County
Tom Hulting	Council Member	City of Bloomington
Jim Gates	Deputy Director Public Works	City of Bloomington
Tom McLaughlin	Commissioner	Blue Earth County
Alan Forsberg	County Engineer	Blue Earth County
Ed Shukle	City Administrator	City of Jordan
Joe Doherty	Commissioner	LeSueur County
Bob Oberle	Mayor	City of LeSueur
Richard Almich	City Administrator	City of LeSueur
Warren Erickson	Council Member	City of Prior Lake
Terry Genelin	R-9 Development Commission Rep	Region 9 Development Commission

Name	Title	Agency
Janet Williams	Mayor	City of Savage
John Powell	Public Works Director	City of Savage
Michael Leek	Community Dev Director	City of Shakopee
Lewis Giesking	Director of Public Works	City of St. Peter
Seth Greenwood	Public Works Director	Nicollet County
Doug Weiszhaar	Corridor Advocate	WSB Engineering
Sue Beckman	Program Specialist	Scott County
Jon Rippke		Bolton & Menk
Todd Owen		Bolton & Menk
Kelsey Dahlen	Vice President	Avant Bio Power

1) Welcome/Introductions

Chair Hovland welcomed the Board members and guests. Members and guests provided introductions to the group.

2) Adoption of Agenda

Mayor Hovland requested the educational program be moved to the end of the agenda. A motion was made by Mr. Genelin to approve the agenda. Mayor Williams seconded the motion, which passed unanimously.

3) Adoption of Minutes

Mayor Williams motioned for the approval of the June 10, 2010 meeting minutes. Council Member Erickson seconded the motion, which passed unanimously.

4) Acceptance of the Financial Report

Ms. Freese presented financial statements through June 2010 and requested acceptance by the Board.

Mayor Oberle motioned for approval. Mr. Shukle seconded the motion, which passed unanimously.

5) Work Plan Workshop

a) 2011 Dues Structure

Proposed Government Contribution Levels – Commissioner Ulrich requested a change to Counties with populations over 40,000 with a reduction in the contribution from \$10,000 to \$5,000. The Technical Committee recommended that there be a change to the contribution level for the RDC from \$1,000 to \$250. Mayor Williams stated that it would be good to get updated Census data when it becomes available. Ms. Freese agreed that she would provide that data by the next meeting. Council Member Erickson motioned for approval of the 2011 Financial Contribution Dues, with the exception that Ms. Freese would provide updated Census data. Commissioner Ulrich seconded the motion, which passed unanimously.

Proposed Business/Organizational Level Membership Dues – The Technical Committee recommended one change, the individual level be reduced from \$100 to \$25. This would more likely bring in more members at the lower amount as \$100 for an individual is high. Commissioner Doherty motioned for approval with the change of the individual dues being changed to \$25. Mr. Genelin seconded the motion, which passed unanimously.

b) 2011 Budget

Mr. Gates recommended that some dollars be added to the budget for members to attend the Fly-in in Washington DC. Members agreed that would be a good addition. Ms. Freese will add a travel expense item for \$3-5k. Ms. Freese added a \$10,000 consultant expense to assist in completing the Project Prioritization process for the Coalition. In addition, a \$5,000 expense for the Federal HPP application assistance. The members agreed with the additions. Ms. Freese will update the 2011 budget worksheet for the approval at the September meeting.

c) 2011 Draft Work Plan

Ms. Freese distributed the 2011 Draft Work Plan. The plan primarily stayed the same from 2010 with a few additions and changes. The Project Priorities will be updated. The Technical Committee is currently working on that task. Commissioner Ulrich suggested that the primary goals of the Coalition in regards to the Legislative strategy to be added to the work plan. Mayor Hovland would like Ms. Freese to provide a track changes Draft Work Plan to the members as to see where the specific changes were made. Ms. Beckman will create a track changes document and email to the Board members within a few weeks. Members will then have an opportunity to provide comments which will be incorporated into a new draft to be approved at the September Board meeting.

6) Corridor Advocate Update

Mr. Weiszhaar distributed a draft booklet for the corridor to use when meeting with perspective members. The document can be updated on a regular basis to include new members, priorities, maps, etc. Mr. Weiszhaar asked that suggestions or comments about changes be emailed to him directly and he will make the changes. Mr. Weiszhaar also requested that each member please provide him with a list of business members in each member's area with their phone number and/or email address for him to contact them.

7) Other Items

- a) **FHWA NEPA Policy** – Mr. Freese handed out a letter that Mayor Oberle received from The Minnesota Transportation Alliance, which states the policy for the process necessary for delivering of highway projects. Ms. Freese wants the members to be aware of the policy and keep the policy in mind for upcoming projects.
- b) **MHSIS Comment Letter** – Ms. Freese will draft a comment letter on behalf of the US Hwy. 169 Corridor Coalition to MHSIS. When the letter is completed the Board members have agreed to allow the Executive Committee to give final approval.

8) Educational Program

Kelsey Dahlen, the Vice President of Avant Bio Power spoke about a proposed Bio power plant at the new industrial park in LeSueur, and also a planned overpass for the industrial park.

9) Next Meeting Date

The next meeting will be the Ports of Savage Barge Tour on August 26, 2010, from 4:00 - 7:00 pm. Members were reminded that they need to RSVP as soon as possible to ensure their spot on the boat. There may be room for spouses or other council members. When there is a better idea of how many plan on attending, notification will be sent if there is additional room on the boat. The next Board meeting will be held on September 9, 2010 at 7:00 p.m. in Mankato.

10) Meeting adjourned at 9:10 p.m.

Respectfully submitted by Sue Beckman, Scott County Program Specialist