



US Hwy 169 Corridor Coalition

Working together to enhance safety, reduce congestion and maximize economic development along the US Highway 169 inter-regional corridor.

Membership Board Meeting Minutes

April 8, 2010

The meeting was called to order at 7:05 p.m. by Chair, Mr. Hovland.

Members Present:

Name	Title	Agency
Jim Hovland	Mayor	City of Edina
Jon Ulrich	Commissioner	Scott County
Lezlie Vermillion	Assistant County Administrator	Scott County
Lisa Freese	Transportation Manager	Scott County
Tom Hulting	Council Member	City of Bloomington
Jim Gates	Deputy Director Public Works	City of Bloomington
Tom McLaughlin	Commissioner	Blue Earth County
Jim Grube	County Engineer	Hennepin County
Ron Jabs	Board Representative	City of Jordan
Ed Shukle	City Administrator	City of Jordan

Name	Title	Agency
Richard Almich	City Administrator	City of LeSueur
Mike Laven	At Large Council	City of Mankato
Warren Erickson	Council Member	City of Prior Lake
Jane Kansier	Director of Bldgs/Trans Svcs	City of Prior Lake
Ronda Allis	Comm & Economic Dev Director	Region 9 Development Commission
Gene Abbott	Council Member	City of Savage
John Powell	Public Works Director	City of Savage
John Schmitt	Mayor	City of Shakopee
Lewis Giesking	Director of Public Works	City of St. Peter
Seth Greenwood	Public Works Director	Nicollet County
Jeff Johnson	City Engineer	City of Mankato
Jerry Pfeifer	Council Member	City of St. Peter
Sue Beckman	Program Specialist	Scott County

1) Welcome/Introductions

Chair Hovland welcomed the Board members and requested any guests to introduce themselves. There were no guests present.

2) Adoption of Agenda

Chair Hovland requested a change in the agenda, to move #3 to #5 and move other items up. Mayor Schmitt motioned for approval. Vice Chair Ulrich seconded the motion, which passed unanimously.

3) Adoption of Minutes

Council Member Erickson motioned for the approval of the February 11, 2010 meeting minutes. Council Member Abbott seconded the motion, which passed unanimously.

4) Acceptance of the Financial Report

Ms. Freese presented financial statements through February 2010 and March 31, 2010 and requested acceptance by the Board.

Council Member Pfeifer motioned for approval. Mayor Schmitt seconded the motion, which passed unanimously.

5) Education Program

Nick Thompson, Director of Policy, Research and Innovation at the Minnesota Department of Transportation (MnDOT). Mr. Thompson spoke about the Mn Pass Phase 2 Study.

6) Executive Committee Report & Technical Committee Report

Meeting Schedule – The Technical Committee prepared the meeting schedule. The May meeting location may change to Braemer in Edina, the members will be notified if the change is made. The June meeting is a Legislative wrap-up meeting that will take place in Belle Plaine. Jane Kansier has prepared an invitation for the meeting that will be sent out in May. The August meeting will consist of a boat tour through the Ports of Savage. There is a possibility of the date or time changing for this meeting. The members will be updated as things get finalized.

Corridor Advocate Recommendation – Lisa Freese prepared a recommendation which was distributed to the Board. The Executive Committee met on March 18th to discuss the Technical Committee interview panel's recommendation and is suggesting approval of the recommendation. Ms. Freese spoke in detail about the process and the panel's ratings of each candidate interviewed and the recommendation. The recommendation included: Sue Beckman continues to provide administrative support and some website maintenance to the Coalition at a rate of no more than \$42.00 per hour. The coalition contract with Bufflehead Web Design for web hosting at \$17.95 per month and website conversion and maintenance for a not to exceed amount of \$2,000 for a one year contract. In regards to the Corridor Advocate position; the recommendation is to hire WSB for a one year contract not to exceed \$15,025 for corridor advocacy services and incidental expenses not to exceed \$500. There was some discussion by the Board members with some questions. Chair Hovland requested motions to approve the recommendations.

Council Member Almich motioned for the approval to utilize Sue Beckman for administrative tasks and website maintenance at an hourly rate of no more than \$42.00 and hour. Council Member Gates seconded the motion, which passed unanimously.

Council Member Erickson motioned for the approval to hire Bufflehead Web Design and to authorize Scott County to enter in to a one year contract not to exceed \$2,000, on behalf of the Coalition. Council Member Abbott seconded the motion, which passed unanimously.

Mayor Schmitt motioned for the approval to hire WSB for Corridor Advocate services and to authorize Scott County to enter into a one year contract not to exceed \$15,025, plus incidental expenses not to exceed \$500, on behalf of the Coalition. Council Member Pfeifer seconded the motion, which passed unanimously.

Project Prioritization - Jane Kansier who is a member of the Technical Committee prepared an evaluation matrix and goals which was distributed to the Executive Committee and discussed at their meeting. They agreed that Ms. Kansier was headed in the right direction. The Executive Committee requested that the Technical Committee get together as a group and prepare a list of priorities by personally meeting with Counties and Jurisdictions along the corridor to provide a list of their priorities. The Technical Committee is set to have a brainstorming session on April 29th, 2010 about project priorities for the Coalition. The process of gathering this information could take 2-3

months, at which time the Technical Committee will report back to the Executive Committee a list of project priorities. The Board agreed that this was the correct action to take at this time.

7) Next Meeting Date

Next meeting is May 13, 2010 at 7:00 pm, Scott County Board Room

8) Meeting adjourned at 8:55 p.m.

Respectfully submitted by Sue Beckman, Scott County Program Specialist