



# US Hwy 169 Corridor Coalition

*Working together to enhance safety, reduce congestion and maximize economic development along the US Highway 169 inter-regional corridor.*

## Executive Committee Meeting Minutes

**September 10, 2009**

Present: Jim Gates, Jon Ulrich, Rod Axtell, James Hovland, Lisa Freese, Neil Peterson, Tom McLaughlin, Ed Shukle and Lezlie Vermillion.

The meeting was called to order at 6:10 pm by Chair James Hovland.

- 1) Welcome and approval of Agenda – James Hovland, Chair, Edina
- 2) Adoption of Minutes. The Minutes of the July 29, meeting were distributed. They were reviewed and determined incomplete. The Chair directed staff to make those corrections and resubmit to the Executive Committee at the October meeting.
- 3) Financial Statement-  
  
Lezlie Vermillion presented a proposed month financial statement report for their consideration 1) for its acceptability to the executive board as a month reporting tool and 2) as a status report of the coalition's financials to date. The 3 page report consists of a 1) Revenue/Expenditures budget vs actual report, 2) the monthly checking account summary, and 3) the Facilitator/Corridor Advocate summary. Rod Axtel commented this reports are sufficient in detail for the financial reporting. It was noted that the heading of "Lobbying Service" should be changed to "corridor advocate service." The Executive Committee moved to accept the report for format and the monthly statement through 9/10/09
- 4) Corridor Advocated Contract. It was reported that Mr. Peterson was presented with a proposed contract in August. His attorney has reviewed it and as a result of that review has issues with the insurance requirements. It was reported that

legal staff from the Scott County Attorney's office had reviewed his concerns and determined based on the amount and nature of the contract that the waive the commercial liability requirement could be waived, however, Mr. Peterson should be required to comply with the insurance requirements regarding use of personal vehicle for coalition business under this contract. At issue is the requirement to name the coalition as coinsured. An alternative to that provision section. Was offered for Mr. Peterson to consider. If he can provide documentation that he carries the insurance and has it stated on his policy that it covers both personal and business travel that could be an approach in lieu of the coinsurance requirement. Mr. Peterson agreed to work with his insurance agent to see if that could resolve the issue.

Mr. Peterson updated the executive committee on his contacts to date and 4-5 verbal commitments he has pending the technical committee completion of the information packet.

5. Membership update. It was noted that Mankato, St Peter and Belle Plaine are not complete in their membership submittals and dues. Secretary McLaughlin state he would contact Mankato. He indicated that currently there are no issues that have potentially led to the lack of follow through, but he felt they were still on board. Nicollet County is also reconsidering their decision and in discussions Lisa Freese had with them, they would be discussing sometime in September. Scott County will follow up with Belle Plaine.

5) Technical Committee Update.

Lisa Freese reported that the Technical committee met on August 7. Another meeting is schedule for the group for September 17.

a) Celebration Event Update. Ed Shukle updated the committee on plans for the October 29<sup>th</sup> celebration. Bolton and Menk has agreed to sponsor the event which will be held from 7-9 at the Ridges of Sand Creek Clubhouse. Bob McFarlin, former Acting MnDOT commissioner has agreed to speak. All members, elected officials, potential members and business interests along the corridor will be invited. The City of Jordan has agreed to handle invites and logistics for the event. Invitations would go out at the end of September. The Chair and other coalition members may want to speak about the successes to date and the importance of collaborating as a coalition. This would be an opportunity for Neil Peterson to assist with member recruitment and networking.

b) One pagers/Web Page

Jim Gates handed out the latest versions of the one-pagers. Some questions that still exist are: 1) whether the TH41 river crossing should be included 2) how to organize the one pagers-integrating the completed projects vs separating them out into a separate section 3) what we need to put together of the area north of I-494. It was noted that possibly the 169/Bren Road Interchange should be included and a transit component. Mn/DOT has indicated that they only plan to do smaller lower cost type of projects in this corridor.

c) Insurance. Michael Leek has prepared the insurance application and it has been submitted to the League of Minnesota Cities Insurance Trust (LMCIT) for review and rating.

6) 169/494 Interchange Update- In the interest of starting the Board meeting on time, it was decided defer this update to the full Board meeting

7) The Executive Board meeting adjourned at 7 pm

Respectfully Submitted, Lisa Freese, Transportation Manager for Scott County