



# US Hwy 169 Corridor Coalition

*Working together to enhance safety, reduce congestion and maximize economic development along the US Highway169 inter-regional corridor.*

## Executive Committee Meeting Minutes

**July 29, 2009**

Present: Jim Gates, Jon Ulrich, Rod Axtell, Michael Leek, James Hovland, Lisa Freese, Ronda Allis, Neil Peterson, Tom McLaughlin, Ed Shukle and Lezlie Vermillion.

The meeting was called to order at 6:07 pm by Vice Chair Jon Ulrich.

- 1) Welcome – Jon Ulrich, Vice Chair, Scott County
- 2) Adoption of Minutes. The Minutes of the June 18, 2009 Executive Committee Meeting were approved. Chair Hovland joined the meeting
- 3) Corridor Advocate Contract-

The documentation for previous work that Neil Peterson performed prior to the coalition was reviewed and it was agreed that those were the tasks that he had been asked to perform, the hours were reasonable and that the total dollar amount of \$2,450 should be considered. Mr. Peterson indicated that he would withdrawal any request for expense because to go back and provide documentation after the fact would be difficult. Scott County would pay for this out of their pledged financial contribution since the expenses were incurred prior to the formation of the corridor. The Executive committee voted unanimously to recommend payment for these services. Scott County would pay for this out of their pledged financial contribution since the expense were incurred prior to the formation of the corridor.

The proposed contract was distributed to Neil Peterson in advance of the meeting. He expressed concerns with the insurance requirements. Scott County staff agreed to further consult with the County Attorney and Risk Management on this issue to resolve. Mr. Peterson will be paid an hourly rate of \$50.00 for a

maximum reimbursement exceed to \$11,550.00, plus up to \$1,000 in expenses through the end of calendar year 2009. The executive board voted to support the contract with Neil Peterson and submitted to the Board for approval

4) Dues Collection Update and Proposed 2010 Membership Dues

Dues collection is in process with 6 agencies paying their 2009 financial contribution as of 7/28/09 totaling \$14,000... There were some questions as to whether North Mankato had joined, what was the status of Belle Plaine, and Mankato. Lisa Freese agreed to follow up.

The target governmental membership dues structure for 2010 was presented. It will remain the same as the suggested financial contribution used in the corridor coalition formation efforts and the approach will be if a local government wants to join at a rate below the suggested contribution, it will need to be brought before the executive committee for acceptance. The proposed contribution levels are:

|                          |          |
|--------------------------|----------|
| Cities over 25,000       | \$3,000  |
| All other Cities         | \$1,000  |
| Townships                | \$ 250   |
| Regional Dev Commissions | \$1,000  |
| Counties over 40,000     | \$10,000 |
| All other Counties       | \$ 1,000 |

The Executive committee discussed the importance of continuing the philosophy of building the membership rather than getting overly concerned with the financial contribution. It was acknowledged that currently if a community is willing to support the coalition with volunteer resources of the elected officials or staff for the work of the coalition that in the phase of its organizational development those contributions can be as important as the funding. The Committee voted unanimously to propose this approach for 2010 to the full board for consideration.

5) Affiliate Membership Application and Dues Structure Proposal

Ronda Allis presented a proposed affiliate member application form and dues structure modeled after the Highway 14 Coalition. The structure was discussed and agreed upon. Further discussion occurred about whether the membership should run by calendar year or from the date the affiliate member joined. It was determined that the Scott County account system could handle billings based on the anniversary date of the memberships. The executive committee agreed to recommend dues structure, application form and billing cycle to the full board for consideration.

6) One Page Brochures

Jim Gates reviewed the technical committees work to date on the one page brochures. The feedback was positive and the technical committee was encouraged to keep preparing the rest of the materials.

7) Informational Power Point

A draft informational power point for use by the corridor advocate and membership as a recruiting tool was reviewed and feedback was given to the technical committee. The executive committee felt it was an important tool for the coalition to have and recommended that it be completed.

8) Celebration Meeting - The concept of having a celebration meeting was presented by Ed Shukle. The Executive committee endorsed the idea and asked the technical committee to put together a program, invitees, and budget at the next meeting.

9) Adjournment

the Executive Committee meeting was adjourned at 6:55 pm.

Respectfully submitted by

Lisa Freese, Scott County

Lisa Freese  
Scott County